


Who to contact

2018/19

Please use this information to help you find the appropriate staff member to help you.

1. CLASS TEACHER

You should approach your child's teacher in the first instance, to discuss:

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- Your child's learning
 - Your child's home learning
 - Classroom and playground incidents
 - Organisational issues, eg lost property or books
 - Arrangements for end of day pick-ups and appointments

2. PHASE LEADERS

If you have previously contacted your child's teacher, but issues remain ongoing, you may contact the Phase Leaders:



Early Years (Nursery and Reception): Kate Apostolov

Key Stage 1 (Y1, Y2): Helen Smith

Key Stage 2 (Y3, Y4, Y5): Josh Cardale

Year 6: George Gould



You can contact the phase leaders by emailing admin@jubilee.hackney.sch.uk, or by calling 0208 806 5446 to ask for an appointment

3. HEADTEACHER

You may contact Mrs Hewins by emailing admin@jubilee.hackney.sch.uk, or by calling 0208 806 5446 to ask for an appointment, to discuss any unresolved issues after contacting the teacher and phase leader.

SAFEGUARDING

If you have any concerns about a child, please contact Nesson Quiery as soon as possible, by calling 0208 806 5446. If Nesson is unavailable, please ask to speak to Salima Abdin.

OTHER MEMBERS OF STAFF

Please email admin@jubilee.hackney.sch.uk and write the name of the addressee in the subject field.

EXTENDED SCHOOLS

For any queries relating to clubs, please contact the club organiser directly or speak to the member of staff at the front desk.

ADMISSIONS

Please contact Kate Apostolov on 0208 806 5446 or email admissions@jubilee.hackney.sch.uk

GOVERNORS

Please contact Mary Walker by leaving your telephone number with Ali or Ermin at the front desk.

PTA

Please contact your Parent Representative. See notices outside your child's classroom or check the PTA noticeboard on the school website for more information, or email jubileeN16@gmail.com

SCHOOL MEALS / PARENTMAIL

Please see Ermin or Ali at the front desk

WEBSITE / NEWSLETTERS / COMMUNICATIONS

Please contact Kate Apostolov ON 0208 806 5446